

Three-Year Revision Cycle for UL 2239 / CSA C22.2 No. 18.4
Binational standard, Hardware for the Support of Conduit, Tubing, and Cable

Dates for 3-Year Cycle	Step	Comment
January 1, 2007 – August 1, 2007 (7 months)	Call for proposals is issued on January 1, 2007, with proposals due by August 1, 2007.	Request sent from publication coordinator to THC Secretary and Chair and to other SDOs. Each SDO to then send a call for proposals to its committee members (UL STP members, CSA TSC/TC members, ANCE SC members). THCs or task groups may meet during this time to develop proposals.
August 1, 2007 – September 1, 2007 (1 month)	SDOs compile proposals and provide applicable proposals to the THC. Proposals received after the due date will be deferred to the next revision cycle.	Each SDO may choose to review or otherwise respond to proposals based on their own SDO procedures.

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<p>September 1, 2007 – December 1, 2007</p> <p>(3 months)</p> <p>(11 months total to call in, review and develop proposals)</p>	<p>THC reviews all proposals, and develops recommendations on how to handle all proposals.</p> <p>THC provides these recommendations to the publication coordinator and SDOs.</p>	<p>This step allows for coordination of proposals within the THC to see if it preliminarily meets the needs of all countries involved.</p> <p>All those proposals supported by the THC are updated as necessary and provided to all involved SDOs.</p> <p>Those proposals not supported by the THC are returned to the appropriate SDO with an explanation. The SDO then determines how to handle these proposals (i.e., provide THC comments to submitter to determine if submitter still wants proposals to be balloted, modified, or withdrawn).</p>
<p>Note: THC members, SDOs or other industry members may request that a certain proposal or proposals be processed before other proposals under consideration. The request may be generated to address a safety critical issue, new technology, or other similar issues. In order to accelerate particular proposals, the involved SDOs and the THC members (representing all involved countries) need to agree to process the accelerated proposals first, with the understanding that the remaining proposals will not be processed until the accelerated proposals have gone through the entire standards development process for each SDO (including preliminary technical review, balloting, and comment resolution). After the publication of the accelerated proposals, the revision cycle for the remaining proposals can commence or can be resumed.</p>		
<p>December 1, 2007 – January 15, 2008</p> <p>P1 begins (1-1/2 months)</p>	<p>Publication Coordinator and SDOs prepare the proposed changes for SDO-specific preliminary technical reviews.</p>	

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<p>January 15, 2008 – February 15, 2008</p> <p>P1 continues (1 month)</p>	<p>UL conducts a Preliminary Technical Review with the STP and the UL Subscribers.</p> <p>CSA conducts a Preliminary Technical Review with the CSA TSC.</p> <p>ANCE conducts a Preliminary Technical Review with the SC.</p>	<p>The preliminary technical review stage provides commentors the opportunity to review the proposals and identify issues to be addressed before the more formal ballots take place.</p> <p>UL, ANCE, and CSA receive comments from their respective committees.</p> <p>Comments resulting from the UL preliminary technical review may optionally be sent directly to the THC.</p>
<p>February 15, 2008 – April 1, 2008</p> <p>P1 finishes (1-1/2 months)</p>	<p>Preliminary Technical Review ends.</p> <p>The SDOs compile all comments on the proposals and submit them, if appropriate, to the THC and the other involved SDOs for resolution.</p>	
<p>April 1, 2008 – June 1, 2008</p> <p>P2 (2 months)</p>	<p>THC discusses comments. After considering the comments the THC recommends any changes to the proposals, if necessary.</p> <p>THC responses and corresponding suggested changes to proposals provided to SDOs by July 1, 2008.</p>	<p>Comment resolution may be accomplished through a live meeting, teleconference, by participating in a UL CSDS Work Area, by participating in a CSA SDOW Forum, by participating in an ANCE SDOW Forum, or by correspondence.</p> <p>The THC, UL STP, CSA TSC, ANCE SC, other commentors, and SDOs may be involved in comment resolution.</p>

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<p>June 1, 2008 – July 1, 2008</p> <p>P2 (a) and (b) (1 month)</p>	<p>SDOs review THC input regarding response to comments and any proposed changes, and formally respond to commentors, if necessary.</p>	<p>For UL and ANCE, the comments received in response to a UL or ANCE preliminary technical review do not require a response.</p>
<p>July 1, 2008 – September 15, 2008</p> <p>P3, P4, P5 and P6, (2-1/2 months)</p>	<p>CSA editorial staff conducts its Public Review, Pre-Approval Edit (PAE) review and Quality Review for all proposals, to prepare for balloting.</p> <p>After all SC comments have been resolved, the draft is translated into Spanish (ANCE).</p> <p>Editorial comments are resolved among the SDOs. Comments that are not strictly editorial may require the input of the THC, which should be addressed within this period.</p>	<p>Revisions affecting more than 65 pages or 10 figures will require more editing time (PAE) by CSA.</p>

Dates for 3-Year Cycle	Step	Comment
<p>September 15, 2008 – October 15, 2008</p> <p>P7 begins (1 month)</p>	<p>All proposals are finalized and prepared for balloting at each SDO.</p>	<p>Near the end of this step, or earlier, CSA may submit ballot draft for translation to French, if this is required for Canada. Translation activity can continue simultaneous with the upcoming CSA ballot period, as it is not a prerequisite to begin balloting, unless it relates to markings that may be required to be in French. Also, for an amendment to a national standard for Canada (one with a “CAN/CSA” prefix), full French text translation must be prepared and published by CSA, concurrently with the English version.</p>
<p>October 15, 2008 – December 15, 2008</p> <p>P7 continues (2 months)</p>	<p>Ballot period</p> <p>UL submits the proposals for ballot to UL’s STP and for review by UL’s subscribers and public reviewers.</p> <p>CSA submits the proposals for ballot to CSA’s TC.</p> <p>ANCE submits draft proposal for public review.</p>	<p>Ballot or public review period may be extended by the SDOs, when necessary.</p>
<p>December 15, 2008 – February 1, 2009</p> <p>P8 (1-1/2 months)</p>	<p>The SDOs compile all comments/negatives and submit them, if appropriate, to the THC and the other involved SDOs for resolution.</p>	<p>SDOs may respond to comments without THC input if the input does not result in a change to the draft.</p>

Dates for 3-Year Cycle	Step	Comment
<p>February 1, 2009 – May 1, 2009</p> <p>P8 (a) loop (3 months)</p>	<p>THC discusses comments/negatives. After considering these THC recommends any changes to the proposals, if necessary.</p> <p>THC responses and corresponding suggested changes to proposals provided to SDOs.</p>	<p>Comment/negative resolution may be accomplished through a live meeting, teleconference, by participating in a UL CSDS Work Area, by participating in a CSA SDOW Forum, by participating in an ANCE SDOW Forum, or by correspondence.</p>
<p>May 1, 2009 – June 15, 2009</p> <p>P9 (1-1/2 months)</p>	<p>SDOs review THC input and prepare to formally respond to comments.</p> <p>Recirculation, to resolve negatives and any substantive changes.</p>	<p>CSA responds to comments / negatives, and prepares to ballot substantive changes, if any, to CSA TC.</p> <p>UL responds to comments and recirculates substantive changes via CSDS.</p> <p>For ANCE, if the draft had substantive changes, a new public comment review is required by law.</p>
<p>June 15, 2009 – August 1, 2009</p> <p>P10 and P11 (1-1/2 months)</p>	<p>For CSA, this is the TC ballot period (second-round ballot for substantive changes only), if needed</p> <p>For UL, this is the recirculation period, if needed.</p> <p>For ANCE, this is a second review period, if needed.</p>	<p>Additional time may be needed if a SDO committee does not achieve approval by end of the ballot period.</p>
<p>August 1, 2009 – October 15, 2009</p> <p>P12 and P13 (2-1/2 months)</p>	<p>Publication of revisions by participating SDOs.</p> <p>SDOs prepare proposals for final publication, including establishing a common publication date.</p>	<p>Revisions affecting more than 65 pages or 10 figures will require more publication-preparation time by CSA.</p>

Dates for 3-Year Cycle	Step	Comment
October 15, 2009 – May 1, 2010. (6-1/2 months)		No activity in this period, but this time can be used if any earlier steps require more time.
May 1, 2010.	THC initiates the next revision cycle.	

Legend:

CSDS: UL's Collaborative Standards Development System

SDOW: CSA's Standards Development Online Workspace

SDOW: ANCE's Standards Development Online Workspace